

CROSSPOINT CHILDCARE REIMBURSEMENT POLICY

Crosspoint groups exist to help adults know and follow Jesus. Because of the value placed on groups, Crosspoint offers partial reimbursement to help offset the cost of childcare for families, especially those who would otherwise not be able to attend a small group.

- The *Childcare Reimbursement Request Form* is to be used for small group events only. Unless otherwise approved, other ministries are not entitled to use this reimbursement process.
- Reimbursement amounts are standardized in accordance with the average length of time of one small group meeting (1-2 Hours) and the amount of workers present.
- The reimbursement amount is up to \$8 an hour per childcare worker. However, it has been customary for Crosspoint to pay childcare workers \$10 an hour in the past.
- Reimbursement is meant to supplement childcare expenses and should not cover the full amount. Crosspoint intends for this to be a generous attempt to help families engage in small groups; we hope that families are equally generous to those who care for their children during this time.
- Reimbursement is only intended to cover “normal” small group meetings during each 10-week Community Group semester (Winter, Summer, & Fall). Discipleship Groups may only be reimbursed for one childcare worker per week for 12-18 months.
- Only one event per week may be reimbursed. For example, if a small group has Bible study on Wednesday and a dinner party on Friday, they may only request reimbursement for one of those events.
- In order to reimburse those participating in a small group as quickly and efficiently as possible, we ask that one request be submitted that covers all meetings held during a calendar month.
- The deadline for all submissions is the 15th of the following month. There are no exceptions for late submissions.¹

¹ Adapted from The Summit Church’s Childcare Reimbursement Policy