

**Position**: Kids Coordinator **Reports to**: Family Pastor

Supervises: Campus Kids Serve Team

Classification: Part-time

Campus: Rome

## Objective:

The Campus Kids Coordinator is responsible for leading Kids ministry at a specific location by equipping and developing serve team to execute kid's gatherings, along with partnering with parents to be the primary disciple-makers of their families.

# **Key Responsibilities:**

- Lead in the recruitment, coaching and equipping of serve team.
- Support in planning and executing Kids ministry events.
- Carry out curriculum for Kids ministry.
- Control inventory of supplies and other needs in Kids ministry using allocated budget.
- Partner with parents in raising up the new generation of kids to know and follow Jesus.
- Lead and develop staff, apprentices and interns at the campus (if applicable)
- Model discipleship by being a disciple-making disciple.
- Carry clear vision, values and culture to serve team and staff teams
- Oversee onboarding process, safety and security procedures, training and care of serve team.
- Effectively steward budget and all resources related to your ministry\*\*\*
- Perform additional tasks and duties as assigned

## **Personal Responsibilities:**

- Maintain God ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Give generously to the vision and mission of Crosspoint City Church.
- Be loyal to the vision and staff of Crosspoint City Church and always protect the unity of the church.
- Invest and invite the lost to know Jesus and come to Crosspoint City Church.
- Maintain staff team covenant.

### Position Type/Expected Hours of Work

This is a part-time position. Days and hours of work consist of Sunday Gatherings in Adairsville, and office hours to be determined weekly (25 hrs/week).



#### Work Environment

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, and filing cabinets.

### **Physical Demands**

This role is primarily sedentary role, but some activity is required surrounding event set up and execution.

### **CPCC Statement**

Crosspoint City Church provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, age, sex, national origin, disability status, genetics, protected veteran status or any other characteristic protected by federal, state or local laws. Crosspoint City Church reserves the right to discriminate on the basis of religion to the full extent permitted by law.